

MINUTES OF THE PARISH COUNCIL MEETING OF SPIXWORTH PARISH
COUNCIL HELD AT SPIXWORTH VILLAGE HALL ROOM 84 AT 7:30 pm
ON TUESDAY 10TH JANUARY 2023

PRESENT

PARISH

COUNCILLORS: Mr P Rowe (Chairman)
Mr M Knight (Vice Chairman)
Mr V Barrell
Mr J Holman
Mr K Harkin-Perry
Mr P Daly
Mr S Vincent

PARISH

CLERK: Mrs C. Lake

Two members of public was in attendance.

Reports and Parishioner's Question Time

Norfolk County Council (NCC) County Councillor Roper sent a report to the clerk in his absence.

Broadland District Council (BDC) District Councillor Sue Holland provided an update on Nutrient Neutrality, Broadland District Council are going to link up with other District Councils, developers will be able to buy credits in return for mitigation. The council could not approve plans involving 'overnight accommodation' until it could be proven they would not pollute waterways. Councillor Vincent commented that neutrality is a good way of making use of land not being used to create wildlife areas.

Budget consultation is now taking place.

AGENDA

1. TO ACCEPT APOLOGIES FOR ABSENCE

Written apologies for absence were received and accepted by the Council from Mr S Cullington and Mr D Roper.

2. DECLARATIONS OF INTEREST

None

3. CO-OPTION OF PARISH COUNCILLORS

Mr M Field was co-opted to serve on the Parish Council. He signed the Declaration of Acceptance of Office two vacancies exist.

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Chairman 7th February 2023

Mr F Davila attending the parish council meeting as he was interested in joining the parish council. He has lived in Spixworth for many years but moved away temporarily. The clerk was asked to check the criteria for the minimum length of time a parishioner would have had to live in Spixworth before being allowed to join the council.

4. MINUTES OF PREVIOUS MEETING

The Minutes of the Parish Council Meeting held on the 6th of December were agreed, proposed by Councillor Knight, seconded by Councillor Barrell, and signed off by the Vice Chairman as a true record.

5. MATTERS ARISING (NOT COVERED BY AGENDA)

Item 1. 6th December 2022 minutes- Councillor S Vincent expressed his disappointment at how Councillor Knight dealt with the matter of meeting attendance concerning Councillor K Vincent, which had been raised at the December parish council meeting.

Councillor Knight made comment that he was following the rules of the council and was within his right to raise the matter of how many meetings Councillor K Vincent had attended.

Councillor Rowe said that there was no motivation in the decision to remove Councillor K Vincent and that the Parish Council saw her as a valued member of the council.

Councillor Holland said that in future the parish council need to monitor meeting attendance more carefully, once a councillor has reached a period of not attending six consecutive meetings the council could then consider a dispensation.

Councillor S Vincent left the meeting at 8:00pm.

6. FINANCE

6.1 Balances were noted. The following payments were authorised in accordance with the budget as per the tabled schedule 10th of January 2023 were agreed by Councillor Holland and seconded by Councillor Knight.

6.2 Bank Reconciliation up to the 31st of December 2022 was noted and signed by the Chairman. Payments were approved by the council.

Councillor Holland asked if the clerk could add a column to the outstanding payments list with a description of what the payment is for.

6.3 The 2023/24 budget was agreed on the bases that the tax base remains the same as the previous year. proposed by Councillor Holland, seconded by Councillor Knight.

APPROVED PAYMENTS FOR DECEMBER 2022

14/12/2022	1&1 Internet	Web Hosting Fee	12.00
19/12/2022	N Power	Street Light Energy Nov 2022	1,289.76
21/12/2022	ENGIE	Parish Council Office Electric	91.60
23/12/2022	Mrs C Lake	Parish Clerk Wages Dec 2022	2,894.03
23/12/2022	Mrs M Orford	Administration Officer Wages Dec 2022	887.62
30/12/2022	Mr C Chaney	Village Keeper Wages Dec 2022	304.00

RECEIPTS FOR DECEMBER 2022

14/12/2022	Bank Interest	Barclays	67.89
20/12/2022	Administration Officer Wages Oct 2022	Spixworth Village Hall	748.80
20/12/2022	Administration Officer Wages Nov 2022	Spixworth Village Hall	748.80
20/12/2022	Administration Officer Wages Dec 2022	Spixworth Village Hall	748.80

Outstanding December 2022 Payments to be agreed at the December 2022 meeting.

PAYMENT DATE	NAME	PAYMENT DETAILS	AMOUNT
11/1/2023	Cozens	October 2022 Street light Maintenance	102.00
11/1/2023	Mayday	Maintenance Support Charges for Printer Jan 2023	45.54
11/1/2023	Information Commissioner (ICO)	Data Protection Annual Renewal Fee	40.00
11/1/2023	Broadland District Council	Annual commercial bin emptying service April 2022-March 2023	1,623.36
11/1/2023	Broadland District Council	Annual charge for dog bin servicing April 2022-March 2023	2,298.24
11/1/2023	HMRC	December 2022 Tax Payment	1,463.72
11/1/2023	Cozens	Trafford Way Streetlight Repair	114.00
11/1/2023	Cozens	November 2022 Street light Maintenance	102.00
11/1/2023	Garden Guardian	November grass cutting	346.80
11/1/2023	Spixworth Village Hall	November meeting room hire	16.00
11/1/2023	Mayday	Maintenance Support charges for Dec 2022	47.62
23/1/2023	Mrs M Orford	Jan 2023 Wages (Part Paid by VH)	887.62

23/1/2023	Mrs C Lake	Jan 2023 Wages	1230.00
31/1/2023	Mr C Chaney	Jan 2023 Wages	380.00

7. PLANNING MATTERS

Ref: 20222033

Location: Red Hall Farm, Beeston Lane, Beeston St Andrew

Description: New access on to Beeston Lane to serve existing farmhouse.

Comment Deadline Date: 12th January 2023

No comment was made by the parish council.

Ref: 20222055

Location: 18 Crostwick Lane, Spixworth

Description: To erect a single storey side extension and two storey extension to rear and first floor extension over existing bungalow

Comment Deadline Date: 13th January 2023

No comment was made by the parish council.

Councillor Holland commented that she will chase up Broadland planning regarding the Giles Road application Ref-20221085 and 20221839

8. CORRESPONDENCE

8.1 List of correspondence circulated to the council.

9. HIGHWAY MATTERS

9.1 The council discussed by the police dedicated speed watch only monitor traffic speeds near Parsonage Farm. Clerk to discuss matter with local beat manager.

The latest SAM 2 data had been circulated the council asked if a comparison spreadsheet could be created to monitor traffic trends and speeding.

10. AMENITY MATTERS

10.1 The clerk confirmed that the Parish Council solicitors had sent a draft land transfer document through for the amenity land. The matter is still being dealt with solicitors and Hopkins Homes; no further update had been given at the time of the meeting.

11. ALLOTMENT UPDATE

The Parish Council is waiting for Norse to install the access gate which is due to be completed mid-January. The Parish Council are waiting for the Deed of variation to be signed by the developers solicitors. Once this has been done and the land transfer document has been signed work can begin to tidy the allotment site ready for use.

12. TO AGREE DATE OF THE NEXT MEETING.

There being no further business the Chairman closed the meeting at 9:10pm

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Chairman 7th February 2023