

**MINUTES OF THE PARISH COUNCIL MEETING OF SPIXWORTH PARISH
COUNCIL HELD AT SPIXWORTH VILLAGE HALL ROOM 84 AT 7:30 pm
ON TUESDAY 7th FEBRUARY 2023**

PRESENT

PARISH

COUNCILLORS: Mr P Rowe (Chairman)
Mr M Knight (Vice Chairman)
Mr V Barrell
Mr K Harkin-Perry
Mr P Daly
Mr M Field
Mr S Cullington
Mr S Holland

COUNTY

COUNCILLOR Mr D Roper

PARISH

CLERK: Mrs C. Lake

Reports and Parishioner's Question Time

Norfolk County Council (NCC) County Councillor Roper reported that Norfolk Council have gone back on their decision not to close the Mayton Wood Recycling centre, it is reported that the closure would save £70,000. This has gone against what residents wanted there is now a petition taking place to keep the centre open. Budget is due to take place in 2 weeks looking at a 4.99% tax increase. Consultation process out for green light devolution.

Broadland District Council (BDC) District Councillor Sue Holland reported that BDC are not increasing council tax for Broadland residents this year. Broadland staff are now starting to move into the new horizons building.

AGENDA

1. TO ACCEPT APOLOGIES FOR ABSENCE

Written apologies for absence were received and accepted by the Council from Mr S Vincent.

2. DECLARATIONS OF INTEREST

None

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Chairman 7th March 2023

3. CO-OPTION OF PARISH COUNCILLORS

No applications received.

4. MINUTES OF PREVIOUS MEETING

The Minutes of the Parish Council Meeting held on the 10th of January 2023 were agreed, proposed by Councillor Holland, seconded by Councillor Knight, and signed off by the Chairman as a true record.

5. MATTERS ARISING (NOT COVERED BY AGENDA)

Councillor Rowe reminded councillors of their responsibility to represent the community and work constructively with staff and each other and read out a section of Spixworth Parish Code of Conduct and asked for members to be mindful of what they say to each other and in front of the general public. Councillor Holland suggested that the Code of Conduct policy is reviewed after the town and parish elections.

6. FINANCE

6.1 Balances were noted. The following payments were authorised in accordance with the budget as per the tabled schedule 7th of February 2023 were agreed by Councillor Holland and seconded by Councillor Knight.

6.2 Bank Reconciliation up to the 31st of January 2023 was noted and signed by the Chairman. Payments were approved by the council.

6.3 The clerk provided the council with two payment options from the street light contractor Cozens to upgrade the street lights on Trafford Way. The council agreed to upgrading the 7 remaining streetlights to LED lights.

APPROVED PAYMENTS FOR JANUARY 2023

19/01/2023	Street Light Energy Dec 2022	N Power	1,505.10
23/01/2023	Parish Clerk Wages Jan 2023	Mrs C Lake	1,300.62
23/01/2023	Administration Officer Wages Jan 2023	Mrs M Orford	903.37
26/01/2023	Parish Council Office Electric	ENGIE	98.88
26/01/2023	Web Hosting	1&1 Internet	12.00
31/01/2023	Village Keeper Wages Jan 2023	Mr C Chaney	380.00

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Chairman 7th March 2023

Outstanding January/February 2023 Payments to be agreed at the February 2023 meeting.

PAYMENT TO MADE ON	PAYEE NAME	PAYMENT DETAILS	AMOUNT £
8/2/2023	Mayday	Maintenance Support for printer Jan 2023	48.77
8/2/2023	BNP Paribas	Printer Lease Feb 2023-May 2023	136.15
8/2/2023	Microsoft	Annual 365 Subscription	79.99
8/2/2023	Norfolk Pension Fund	January Pension Contribution	731.04
8/2/2023	HMRC	January Tax Payment	360.09
8/2/2023	SLCC	Annual Parish Clerk Subscription	186.00
8/2/2023	ICO-Information Commissioner's Office	Annual Subscription	40.00
23/2/2023	Mrs M Orford	Feb 2023 Wages (Part Paid by VH)	887.62
23/2/2023	Mrs C Lake	February 2023 Wages	1400
31/2/2023	Mr C Chaney	February 2023 Wages	300.00

7.PLANNING MATTERS

Ref: 20221223

Location: Land East of Douglas Road

Description: Scheme to provide 2 x no separate residential dwellings with new access

Comments-Objected in relation to insufficient parking for size of properties. Previous issues have not been resolved.

Ref: 20230063

Location: 81 Buxton Road, Spixworth

Description: Variation of condition 2 following grant of permission 20221319

Comments- Not clear what has been changed, smaller than original application. Councillor Holland to check what has been changed.

Ref: 20230139

Location: 24 Julian Road, Spixworth

Description: Single storey flat roofed extension across rear elevation

Comments-None

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Chairman 7th March 2023

8.CORRESPONDENCE

8.1 List of correspondence circulated to the council.

9. HIGHWAY MATTERS

9.1 The clerk advised the council that a resident had made a complaint about the graffiti on the Buxton Road bridge. This matter had also been reported to the police and Norfolk County Council who will only remove graffiti if it is deemed offensive.

Councillor Roper confirmed that the feasibility study for the North Walsham Road junction should be ready for review at the end of March 2023. The clerk had also received a similar update from the highway engineer.

Councillor Barrell reported that the VAS sign on Buxton Road has not worked for some time now. Clerk to speak to Highways.

10. AMENITY MATTERS

10.1 The clerk reported that SAPS had asked if they could use the Parish Council notice board to advertise their Panto. The council agreed to allow advertisement for one off events.

10.2 The clerk received a request from a resident to install two more dog bins on the other side of the NDR Buxton Road bridge before entering Old Catton. The council requested that the dog and waste bin list was checked first. Councillor Daly and Councillor Field agreed to check this and report back.

11. ALLOTMENT UPDATE

The council agreed for the clerk to purchase a digital lock for the allotment access gate, clerk to get prices and agree with chairman.

12. TO AGREE DATE OF THE NEXT MEETING.

There being no further business the Chairman closed the meeting at 8.54pm