

**MINUTES OF THE PARISH COUNCIL MEETING OF SPIXWORTH PARISH
COUNCIL HELD AT SPIXWORTH VILLAGE HALL ROOM 84 AT 7.00pm
ON TUESDAY 3rd FEBRUARY 2026**

PRESENT

PARISH

COUNCILLORS: Mr P Rowe (Chairman)
Mr M Field (Vice Chairman)
Mr S Cullington
Mr S Vincent
Ms S Holland
Mrs S Taylor-Crocker

DISTRICT

COUNCILLOR Ms S Holland

PARISH

CLERK: Mrs C. Lake

AGENDA

1. TO ACCEPT APOLOGIES FOR ABSENCE

Written apologies were received from Councillor I East and verbal apologies were received from J Hancock and accepted by the council.

2. DECLARATIONS OF INTEREST

None

3. PUBLIC PARTICPATION

None

4. HIGHWAY MATTERS

No matters were reported.

5. REPORT FROM COUNTY COUNCILLOR

County Councillor Roper was absence from the meeting.

6. REPORT FROM DISTRICT COUNCILLOR

Elections have been postponed due to government re-organisation.

.....
Chairman 3rd March 2026

7. CO-OPTION OF PARISH COUNCILLORS

Mrs S Taylor-Crocker was co-opted was co-opted to serve on the Parish Council. The clerk did not have a copy of the Declaration of Acceptance form at the time of co-option it was agreed that this would be signed at the March meeting.

8. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on the 13th of January 2026 were proposed by Councillor Rowe and seconded by Councillor Field and agreed by the council.

9. TO RECEIVE MONTHLY ACTION PLAN UPDATE

The council discussed the updates on the monthly action plan. Clerk to chase up Highway Engineer regarding anti-graffiti paint for Buxton Road bridge.

10. FINANCE

10.1 Balances were noted, and the following payments were authorised in accordance with the budget as per the tabled scheduled 13th January 2026 and were agreed.

10.2 The Bank Reconciliation as of the 28th of January 2026 balanced and was agreed.

JANUARY PAYMENTS AND RECEIPTS

Date	Description	Supplier	Total
21/01/2026	Payment - Streetlight Energy 01/12/25-31/12/25	SSE ENERGY SOLUTIONS	-2,727.58
22/01/2026	Payment - Deduction from staff wage	DWP CMG EMPLOYER	-103.34
23/01/2026	Payment - Staff Wages	STAFF	-3,180.09
28/01/2026	Payment - Parish Council Office Electric	ENGIE	-71.66

OUTSTANDING PAYMENT LIST AGREED AT JANAUARY MEETING

4/2/2026	K Holmes	Replacement Inner tube and WD 40 for trailer used by Parish Caretaker	21.99
4/2/2026	Ibertech Solutions	PC office Computer Repair	39.60
4/2/2026	Microsoft 365	Annual Subscription Renewal	104.99
4/2/2026	Norfolk Pension Fund	January Pension Contribution	1,114.93
4/2/2026	HMRC	HMRC Tax Payment January 2026	865.69
4/2/2026	Spixworth Village Hall	Meeting Room Hire x 2 Dec 2025	32.00
4/2/2026	Cozens	Streetlight Maintenance Dec 2025	102.00

4/2/2026	GDPR	Annual Data Protection Fee (Feb 2026)	52.00
----------	------	---------------------------------------	-------

11. PLANNING MATTERS

There were no planning matters.

12. AMENITY MATTERS

12.1 The clerk informed the council that a parishioner would like to put on a fundraising event on Maisie’s Meadow in the summer. The event would also include a car and motorbike show.

The Parish Council had concerns regarding space due to the number of trees that are being planted on the land and the trees themselves being damaged with lots of people gathering on the meadow. There was also concern having lots of vehicles/motorbikes on the land as it would damage the landscaped areas.

The Council have suggested that the event is held on Spixworth Village Hall Playing Field, The Trustee have asked if the parishioner could provide more information about the event so a plan could be drawn up.

13. POLICIES

The clerk presented a copy of the Parish Council new I.T policy. The policy was adopted at the meeting.

14. TO AGREE THE DATE OF THE NEXT MEETING

The next meeting will take place on Tuesday 3rd March 2026.